



27th March, 2018

Dear Parents / Guardians,

Summer Uniform - Changeover Date

Students are required to wear summer uniforms starting from April 24th (Tuesday) 2018. Transition period is from April 9th to 20th 2018. During this period, students may choose to wear either the summer or winter uniforms. Please kindly regulate your child to comply with the school uniform policy that your child has to wear summer uniform on the set day to school.

Yours faithfully,

Principal of Lock Tao Secondary School

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To: Principal

Reference No. : 127/17-18

Summer Uniform - Changeover Date

I am the parent/guardian of _____ (Name) of Class _____ (Class No.: ____).

I have acknowledged that I read and understood the contents of the matter regarding Summer Uniform Changeover Date on April 24th (Tuesday) 2018. I will regulate my child to comply with the school uniform policy.

Name of parent / guardian : _____

Signature of parent / guardian : _____

Date : _____