



樂道中學

LOCK TAO SECONDARY SCHOOL

Reference No. : 015/26-27

8th September, 2026

Dear Parents / Guardians,

The Application for the Subsidy of the ‘Enhanced School-based Learning Activities Support Grant’

To support students with financial needs to participate in life-wide learning activities organised or recognised by schools, the Education Bureau (EDB) set up in early 2019 the “Student Activities Support Fund”. The integration of the existing School-based After-school Learning and Support Programmes (SALSP) and the Student Activities Support Grant (SASG) under the Student Activities Support Fund (SASF) into the Enhanced School-based Learning Activities Support Grant (ESLASG) starting from the 2026/27 school year.(EDB Circular 6/2026). Details are as follows:

Subsidised Activities	Eligibility for Application	Subsidies
Life-wide learning activities organised or approved by school	S.1 to S.6 students receiving Comprehensive Social Security Assistance (CSSA), full grant under the School Textbook Assistance Scheme or financially needy students (capped at 30% of the total grant)	The school would decide the amount of subsidy according to the actual amount of the funding received, the number of applicants and the number of school activities.

Students who meet the eligibility of the aforementioned subsidy application criteria are welcome to make application. Their parents/guardians need to fill in the reply slip as below and submit it to the class teacher on or before 24th September, 2026. Students have to pay the fees of each activity first. Subsidies will be given to the students concerned once their attendance and assignment meet the target. The sum of the subsidies will be refunded to the parents/guardians by the early of September 2027.

Thank you for your attention.

Yours faithfully,

Principal of Lock Tao Secondary School

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To Principal,

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I am the parent/guardian of _____ (Name) of Class _____ (Class No.: ____).
I acknowledge that I have read and understood the contents of the matter regarding “The Application for the Subsidy of the ‘Enhanced School-based Learning Activities Support Grant’”. I decide that I:

- ☐ do not need to apply.
- ☐ need to apply for the subsidy concerned. I am now receiving Comprehensive Social Security Assistance (CSSA). (A copy of the exemption of medical fees is attached for the school’s reference)
- ☐ need to apply for the subsidy concerned. My child is receiving a full grant under School Textbook Assistance Scheme, (STAS – full). (If necessary, the school may ask the student to submit a copy of evidence on Financial Assistance Scheme)
- ☐ need to apply for the subsidy concerned owing to the financial difficulties (including School Textbook Assistance Scheme (half grant)) of my family. A letter is attached to justify the application for the subsidy concerned.
- ☐ Parent Bank Account Details (Optional) : Name of Bank : _____
Account No : _____

(Please “✓” the appropriate box)

Name of parent / guardian : _____

Signature of parent / guardian : _____

Date : _____