



13th January, 2022

Dear Parents / Guardians,

Cancellation of Parents' Day of S.1 to S.5 Students

In view of the severe pandemic situation, our school has cancelled the Parents' Day of Secondary 1 to Secondary 5 students which was originally scheduled for 15th January, 2022 (Saturday). The class teacher will distribute the report cards for the first term and a parent questionnaire to the students on 18th January, 2022 (Tuesday), and will discuss on your child's performance and behaviours over the phone. Please complete the questionnaire, sign the report card and return it to the class teacher.

Thank you for your attention.

Yours faithfully,

Principal
Lock Tao Secondary School

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Reference No. : 088/21-22

To: Principal

Cancellation of Parents' Day of S.1 to S.5 Students

I am the parent/guardian of (Class) _____ (Student Name) _____ ().
I have acknowledged that I have read and understood the contents of the issue regarding the notice of "Cancellation of Parents' Day of S.1 to S.5 Students".

Name of parent / guardian : _____

Signature of parent / guardian : _____

Date : _____