



4<sup>th</sup> March, 2022

Dear Parents / Guardians,

**Arrangement of Special Vacation in March and April**

In view of the severe pandemic situation and the increasing number of confirmed coronavirus cases, the Chief Executive announced on 22<sup>nd</sup> February that the government would adjust the summer vacation arrangement of the schools in the current school year by bringing forward the holidays from July / August to March / April so that resources from all sectors can be concentrated to achieve the target of dynamic zero infection. After the epidemic has subsided, it is hoped that students can return to a healthy campus with peace of mind and resume face-to-face classes. The relevant details of the special vacation arrangement are elaborated as follows:

1. The special vacation will start from 14<sup>th</sup> March to 20<sup>th</sup> April (the last day of our Easter holiday originally scheduled). From 21<sup>st</sup> April onwards, students need to attend online lessons (including the ones in the afternoon for S.4 and S.5) according to their timetable. The latest amended school calendar will be announced shortly.
2. During the special vacation, parents should keep their children staying at home as far as possible. If parents need to send their children back to school due to special circumstances, they should contact and liaise with the schools in advance for any possible assistance.
3. The school has already arranged a fair number of assignments for students to complete during the special vacation. Parents should remind their children to do and submit the assignments as the assignments will be graded and counted as the daily marks for the second term. If students have any problems, they should seek help from their teachers.
4. The online revision classes for S.6 students will be held from 9<sup>th</sup> March to 11<sup>th</sup> March. The S.6 students will receive the timetable of the revision classes from their class teachers. Students need to actively attend the classes. From 14<sup>th</sup> March onwards, students should stay at home for revision for the Hong Kong Diploma of Secondary Education (HKDSE). If they face any difficulties in their studies, they should seek help from teachers as soon as possible. The school will soon arrange the S.6 students to get their Admission Forms for the HKDSE. The details of such an arrangement will be announced.

The school is strongly concerned about the health and safety of each student. Thus, students are advised to stay home as much as possible during the pandemic, wear a face mask when leaving home, pay extra attention to environmental and personal hygiene, and avoid going to overcrowded areas to minimize the risk of contracting COVID-19.

Thank you for your attention.

Yours faithfully,

Principal of Lock Tao Secondary School

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To: Principal

Reference No. : 104/21-22

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I am the parent/guardian of (Class) \_\_\_\_\_ (Student Name) \_\_\_\_\_ ( ).

I have acknowledged that I have read and understood the contents of the issue regarding the notice of “Arrangement of Special Vacation in March and April”.

Name of parent / guardian : \_\_\_\_\_

Signature of parent / guardian : \_\_\_\_\_

Date : \_\_\_\_\_