



30<sup>th</sup> September 2016

Dear Parents / Guardians,

**Notice to Parents on “Secondary One Heyuan Study Tour”**

We are pleased to announce that our Secondary One students will be participating in a guided study tour of Heyuan, China. This tour gives students the opportunity to strengthen and develop their case study analysis skills across a variety of subject domains. The details of the study tour are as follows:

Date:	5 January, 2017 (Thursday) to 6 January, 2017 (Friday)
Content:	Heyuan City (Refer to appendix for details)
Target:	Secondary One <b>(This is a compulsory activity for all Secondary One Students)</b>
Assessment	Assessment will be carried out throughout the trip. Marks will be assigned to relevant subjects. (Refer to appendix for details)

To facilitate your child’s application, please submit the following documents to the class teachers:

Date:	On or before 14 October, 2016 (Friday)
Documents:	1. Hong Kong Identity Card (HKID) 2. Home Return Permit (Photocopy)* (Refer to appendix for details)

\* Please apply or renew the Home Return Permit if the Permit is already expired.

Your child’s participation is highly appreciated. Please complete the reply slip below and return it to the class teachers on or before 14 October, 2016 (Friday).Should you have any enquiries, please feel free to contact Ms. Lau Wai Yi (Vice-principal) at 2602 1000.

Yours faithfully,

Principal of Lock Tao Secondary School

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**Reference No. : 016/16-17**

To: Principal

**Re: Notice to Parents on “Secondary One Heyuan Study Tour”**

I am the parent of \_\_\_\_\_ of class \_\_\_\_\_ ( ) and I acknowledge reading the notice on the “Secondary I Study Tour to Heyuan”and I \*agree / disagree my child to join the trip.

\*Please delete the inappropriate.

Name of parent / guardian:\_\_\_\_\_

Signature of parent / guardian:\_\_\_\_\_

Date: \_\_\_\_\_

**Lock Tao Secondary School**  
**2016-2017**  
**Secondary One Heyuan Study Tour**

**(I) Inquiry Question:**

“Does Heyuan have the advantages of developing the industry of tourism?”

**(II) Responsibility of the Students**

Students will be responsible to examine the inquiry question in one of the following areas: (1) history, (2) natural landscape, (3) architecture and (4) dining.

**(III) Learning Objectives**

Subject	Learning Objective(s)
	After the study tour, students will be able to:
Chinese	- understand the basic elements of Chinese oral presentation - understand the elements of reflective and descriptive text.
English	- present their findings in English
Maths	- demonstrate the concept of symmetry and geometry in buildings
Liberal Studies	- demonstrate the skills in report writing: <ul style="list-style-type: none"> <li>• Setting a topic</li> <li>• Collecting data</li> <li>• Filing and organization information</li> <li>• Presenting a report</li> </ul>
Science	- understand the process of excavating fossils
Chinese History	- understand the historical culture of Hakka
Computer studies	- use Microsoft Word and PowerPoint to formulate report and presentation slides

**(IV) Study Tour Schedule**

Date	Content	Room
30/9 (Briefing)	- understand the concept of case study - present the following information: <ul style="list-style-type: none"> <li>• the study tour schedule</li> <li>• the assessment criteria</li> <li>• the background of Heyuan</li> </ul> - introduce the skills in report writing	308
7/10	- understand the skills require in case study and topic setting	308
14/10	- teach the related Science and English knowledge for this study tour - report on the progress of case study	308
4/11	- teach the related Liberal Studies knowledge for this study tour - report on the progress of case study	308
11/11	- teach the related Maths and Computer Studies - report on the progress of case study	308

18/11	- teach the related Chinese and Liberal Studies knowledge for this study tour - report on the progress of case study	308
25/11	- report on the progress of case study	308
16/12	- demonstrate the skills in report writing: <ul style="list-style-type: none"> <li>• write an introduction</li> <li>• prepare for a case study</li> </ul> - invite parents to attend the meeting	Small Chapel
5-6/1	- go to Heyuan for the study tour	-
13/1	- file and organize collected information	004 / 109
19/1	- submit report	004 / 109
10/2	- prepare for the presentation	308
17/2	- present presentations - evaluate student presentation (peer evaluation)	308
3/3	- present awards to the group with the best report - invite parents to attend the experience-sharing sessions	Small Chapel

**(V) Marks Allocation**

<b>Process (50%)</b>	Performance during case study (20%) (Assessed by group teacher of this trip)	
	Participation level and progress performance (20%) (Assessed by the guided teachers)	
	Peer evaluation (10%)	
<b>Report (50%)</b>	Oral presentation (25%)	Chinese (10%)
		English (10%)
		Peer assessment (5%)
	Written report (25%)	Liberal Studies Report

\*The result of this study tour will be printed on report card (The full marks is out of 100)

**(VI) Awards**

Champion	Each member of the group will receive \$50 book coupon
1st runner up	Each member of the group will receive \$40 book coupon
2nd runner up	Each member of the group will receive \$30 book coupon

- \* A presentation will be present by the (1) champion, (2) 1st runner up and (3) 2nd runner up on 3 March, 2017 (Friday) in the Small Chapel.
- \*\* A photo contest will be held to encourage students to participate actively in different activities.
- \*\*\* Different awards will be given during the trip to encourage students to participate actively in different activities.