



28<sup>th</sup> March, 2017

Dear Parents / Guardians,

**Measures on Checking Temperature and the Prevention of Influenza**

According to the announcements made by both the Education Bureau and the Centre for Health Protection, the activity level of influenza has been very high in Hong Kong these days. In order to cope with the requirements of the Education Bureau and Centre for Health Protection, our School asked to strengthen the measures on the prevention of influenza.

To prevent outbreaks of influenza and other respiratory infections, our School will take temperature for all our students once they have arrived school. It helps identify the students with fever. Our School will also require all staff and students to pay attention to personal hygiene and preserve environmental sanitation at school. We now have made a request for every parent not only to keep each home in a sanitary condition, but also work with our School to regulate every child to stay hygienic. Please kindly pay particular attention to the followings and practise them:

1.	All students have to take temperature before going to school
2.	If any student is found having a fever (Oral temperature over 37.5°C or ear temperature over 38°C), he or she should not go to school.
3.	If any student is not feeling well, he or she should stay at home for taking rest or go to hospital for observation. Parents must inform our School immediately.
4.	If any student shows symptoms of fever or influenza, after the symptoms have vanished, he or she still needs to take further rest for one to two days before going back to school.
5.	If any student is found having a fever at school, our School will inform his or her parent to take him or her to see a doctor.
6.	Keep both hands clean and wash both hands in a correct way.
7.	Cover the nose and mouth while sneezing or coughing and dispose of nasal and oral discharge properly.
8.	Wash both hands after sneezing, coughing or cleaning running nose.
9.	Strengthen one's immune system and practise healthy life pattern.

For latest information concerning influenza, you may visit <http://www.chp.gov.hk> of the Centre for Health Protection website.

Yours faithfully,

Principal of Lock Tao Secondary School

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To: Principal

Reference No. : 117/16-17

**Measures on Checking Temperature and the Prevention of Influenza**

I am the parent/guardian of \_\_\_\_\_(Name) \_\_\_\_\_ (Class). I have acknowledged that I have read and understood the contents of the matter regarding Measures on Checking Temperature and the Prevention of Influenza. I will regulate my child to take temperature before going to school.

Name of parent / guardian : \_\_\_\_\_

Signature of parent / guardian : \_\_\_\_\_

Date : \_\_\_\_\_