

17th October, 2017

Reference No.: 045B/17-18

Dear Parents / Guardians,

School Picnic (S3 - S4)

In order to enhance students' sense of belonging towards our school and relationship with teachers, a school picnic is to be held. Details are listed as follows:

(1)	T.	
(1)	Form	: S.3 and S.4
(2)	Destination	: Tai Mei Tuk Barbecue Area
(3)	Date	: 26 th October, 2017 (Thursday)
(4)	Transportation	: Coaches
(5)	Gathering Time/Place	
(6)	Dismissal Time/Place	: Around 3:00 pm at the school campus
(7)	Transportation Fee	: HK\$20
(8)	Lunch	: Self-prepared (Packed lunch or barbecue)
	ol life. Your support	nique and memorable experience of your child's secondary for the school picnic is of immerse importance. Please return the eachers on or before 25 th October, 2017.
		Yours faithfully,
~		Mr. Choi Hong Nin Principal of Lock Tao Secondary School
		Reference No.: 045B/17-18
To P	rincipal,	
		School Picnic (S3 –S4)
	I am the parent/guardian	of (Name) of Class (Class No.:).
I ack	nowledge that I have read	and understood the content of the matter regarding "School Picnic".
		Name of parent / guardian :
		Signature of parent / guardian :

Date