



17<sup>th</sup> October, 2017

Dear Parents / Guardians,

**The 22<sup>nd</sup> PTA Annual General Meeting and Parent-Child Buffet**

Our Association will hold the 22<sup>nd</sup> PTA Annual General Meeting and Parent-Child Buffet on Saturday, 4<sup>th</sup> November, 2017. We hereby cordially invite the members to attend the aforementioned programme so that parents and teachers can enhance personal relationships, and chat and exchange ideas with each other. Details are as follows:

- Date : 4<sup>th</sup> November, 2017 (Saturday)
- Time : 6:00 pm to 8:30 pm (Guests to be seated by 5:45 pm)
- Venue : School Hall, Lock Tao Secondary School
- Content of Activity : a) Conference Report and Financial Report  
b) Games, Buffet and Luck Draw (Great prizes)
- Fee : HK\$ 60 (Children aged below 3 receive free admission)

Please return the reply slip and the amount to the class teacher on or before 20<sup>th</sup> October, 2017.

Thank you for your attention.

Yours faithfully,

Chairman of Parent-Teacher Association  
Lock Tao Secondary School

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**Reference No.: PTA002/17-18**

To PTA Chairman,

**The 22<sup>nd</sup> PTA Annual General Meeting and Parent-Child Buffet**

I am the parent/guardian of \_\_\_\_\_(Name) of Class \_\_\_\_\_ (Class No.: \_\_\_\_\_),  
I acknowledge that I have read and understood the contents of the matter regarding “The 22<sup>nd</sup> PTA Annual General Meeting and Parent-Child Buffet”.

I \* will / will not join “The Parent-Child Buffet” organized by Parent-Teacher Association of Lock Tao Secondary School.

(Number of participants:\_\_\_\_\_, children aged below 3:\_\_\_\_\_, HK\$\_\_\_\_\_in total )

(\*Please delete as appropriate)

Name of parent / guardian : \_\_\_\_\_

Signature of parent / guardian : \_\_\_\_\_

Date : \_\_\_\_\_

Lock Tao Secondary School  
Parent-Child Buffet Menu  
(6:00 pm, 4<sup>th</sup> November, 2017)

Food Types

Thousand Island Fresh Fruit and Shrimp Salad

Assorted Green Leaves with Mixed Vegetables and Crab Meat

Assorted Garden Green Salad

Roast Meat Platter (Pork, Duck, Salted Chicken, Soy Sauce Chicken,  
Sausage)

Southeast Asian Platter (Sugarcane Shrimp, Lemongrass Chicken Wings,  
Thai Style Fish Cake)

Japanese Platter (Mini Chikuwa, Mini Cuttlefish Balls, Fried Chicken)

Chicken Wings in Swiss Sauce

Black Pepper Sirloin Steak

Thai Shrimp Cake with Pork Neck Meat

Mini Spring Rolls, Mini Curry Puffs

Fish Soup with Baby Cabbage

Japanese Style Stir-Fried Vegetables

Scallop and Egg White Fried Rice

Singapore-Style Noodles

Wild Mushroom Spaghetti

Two Tastes Coffee Cake

French Pastries ( New York Cheesecake, Mini Puff,

Mini Chocolate Brownies, Strawberry Mousse )

Mango Pudding

\*\*\* A small amount of Halal food will be available,  
types of food will depend on the number of participants



