



18<sup>th</sup> May, 2021

Dear Parents / Guardians:

**Secondary 4 and 5 Second Term Examinations**

Secondary Four and Five Second Term Examinations for the Academic Year 2020-2021 will be held from 7<sup>th</sup> June, 2021 (Monday) to 21<sup>st</sup> June, 2021 (Monday). You are advised to pay attention to the following points and encourage your children to prepare for the examinations so they can perform well.

1. The purpose of the examination is to assess the ability of the students in different subjects. In the event that a student who has either been caught cheating or assisting another student to cheat through any means, the involved students are subject to receiving a zero for the particular examination. Cheating is considered a major offence.
2. Students should not bring mobile phones or any electronic devices that have text displaying function to the examination venue. If a student is found to be in possession of the above mentioned items during examination, the student will receive a minor offence.
3. Students should use a pencil to answer the multiple-choice questions. Otherwise, 20% of the score obtained in that part will be deducted.
4. Students should use the calculators that have been pad-printed with the “H.K.E.A. APPROVED” / “H.K.E.A.A. APPROVED” label, or else they risk a 20% of mark deduction as a penalty. The same penalty will be applied to the students who stick any unapproved labels on the calculators or/and write anything on the back of the calculators.
5. If the Education Bureau (EDB) announces class suspension on the examination day, the relevant examination will be rescheduled for within 3 days after the examination ends. Otherwise, the relevant subject(s) examination will be cancelled.
6. Students who are required to undergo a compulsory COVID-19 test and are still waiting for the test results, should stay at home from school and will be exempted from taking the related subject(s) examination.
7. During the examination period, students should arrive at school before 8:05 am
8. During the examination period, students should return home immediately after dismissal for revision.
9. Please refer to page 11 of the Student Handbook for further examination rules and regulations.
10. Checking of examination paper marks will be from 24<sup>th</sup> June (Thursday) to 28<sup>th</sup> June (Monday). Students should return to school on time.

Yours faithfully,

Principal of Lock Tao Secondary School

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Reference No.:092C/20-21

To Principal:

**Secondary 4 and 5 Second Term Examinations**

I am the parent/guardian of (Class) \_\_\_\_\_ (Student Name) \_\_\_\_\_ ( ).

I have acknowledged that I have read and understood the contents of the issue regarding the notice of “Secondary 4 and 5 Second Term Examinations”.

Name of parent / guardian : \_\_\_\_\_

Signature of parent/ guardian : \_\_\_\_\_

Date : \_\_\_\_\_

**Lock Tao Secondary School**  
**Second Term Examination 2020-2021**  
**Timetable**  
**Secondary Four**  
**(Non-Chinese Speaking Student)**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Venue</b>
07/06/2021 [ Monday ]	8:30 - 9:45	* English Language 1	Hall
	10:15 - 11:45	English Language 2	
08/06/2021 [ Tuesday ]	Revision		
09/06/2021 [ Wednesday ]	8:30 - 9:15	*Chinese Language 1 (GCSE) Listening and Understanding	Room 301
	9:45 - 10:50	Chinese Language 3 (GCSE) Reading and Understanding	
10/06/2021 [ Thursday ]	Revision		
11/06/2021 [ Friday ]	8:30 - 10:15	Business, Accounting and Financial Studies	Room 302
	8:30 - 10:30	Biology	Room 303
14/06/2021 [ Monday ]	Tuen Ng Festival holiday		
15/06/2021 [ Tuesday ]	8:30 - 9:55	* Chinese Language 4 (GCSE) Writing	Room 303
16/06/2021 [ Wednesday ]	8:30 - 10:00	*Mathematics 1	4B : Room 302
	10:30- 11:45	Mathematics 2	
17/06/2021 [ Thursday ]	8:30 - 10:30	Information and Communication Technology	Room 302
		Chemistry	Room 303
18/06/2021 [ Friday ]	8:30 - 10:30	* Liberal Studies	4B : Room 302
21/06/2021 [ Monday ]	8:30 - 10:00	*English Language 3 (Listening and Integrated Skills)	Hall

\* When sitting for examinations of Chinese Language and English Language , students should queue up in the playground 20 minutes before the start of examination.  
(In case of rain, students should queue up in the covered playground.)