



樂道中學

LOCK TAO SECONDARY SCHOOL

Reference No. :107/20-21

24th June, 2021

Dear Parents / Guardians,

End of School Year Ceremony

As our school year will end soon, may you please pay attention to the following arrangements:

1. The End of School Year Ceremony

- (1) The end of school year ceremony will be held on July 12th (Monday). The school academic report card, book list and summer exercises (if ordered) will be delivered on that day. Please remind your child to be punctual. Students have to come back before 8:05am with proper school uniform. The ceremony will end at around 10:00am.
- (2) If a school suspension is announced by the Education Bureau due to poor weather condition, the ceremony will be postponed to July 13th 2021. May you and your child keep a close watch on the announcement of the concerned issue on our school webpage at <http://www.locktao.edu.hk> , SMS or e-notice.

2. Summer Holidays are from July 15th to August 31st, 2021.

3. School Commencement Ceremony 2021-2022

September 1st (Wednesday), 9:00am – 11:00am. All students must wear school uniforms and be punctual.

Thank you for your attention.

Yours faithfully,

Principal of Lock Tao Secondary School

✂.....
To: Principal

Reference No. :107/20-21

End of School Year Ceremony

I am the parent/guardian of _____ (Name) of Class ____ (Class No.: ____). I acknowledged that I have read and understood the contents of the matter regarding the notice of **End of School Year Ceremony**.

Name of parent / guardian : _____

Signature of parent / guardian : _____

Date : _____