



1st September, 2021

Dear Parents / Guardians,

Special Class Arrangement (Mode 2) for Secondary 4 Applied Learning Courses

The Education Bureau (EDB) announced that all schools can continue to arrange students to return to campuses on a half-day basis in the 2021/22 School Year. In view of the tight schedule of Applied Learning Courses under Mode 2 (classes scheduled on Mondays), the school has made the following special class arrangement:

Students will be released from school early at 11:50 a.m. on Mondays and will have to attend online classes of the allocated choice A or B at home.	
A. 2:00 – 4:30 p.m. Applied Learning (Vocational English)	B. 2:00 – 5:00 p.m. Applied Learning (Patisserie and Cafe Operations)

The class link and the login method will be sent to our students’ email later. Parents are requested to urge your child to attend the online lessons at home at the specified time. This arrangement is only applicable to half-day face-to-face classes. The venue will be changed back to our school when full-day classes resume.

Thank you for your attention.

Yours faithfully,

Principal of Lock Tao Secondary School

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Reference No. : 012/21-22

To: Principal

Special Class Arrangement (Mode 2) for Secondary 4 for Applied Learning Courses

I am the parent/guardian of (Class) _____ (Student Name) _____ ().
I have acknowledged that I have read and understood the contents of the issue regarding the notice of “Special Class Arrangement (Mode 2) for Secondary 4 for Applied Learning Courses”.

Name of parent / guardian : _____

Signature of parent / guardian : _____

Date : _____