



2nd November, 2021

Dear Parents / Guardians:

Secondary 4 to 5 First Term Examination and Matters related to Promotion & Retention

Secondary four to five first term examination for the academic year 2021-2022 will be held from 24th November 2021 to 7th December 2021. You are advised to pay attention to the following points and encourage your children to prepare for the examination so they can obtain good results.

1. The purpose of the examination is to assess the ability of the students in different subjects. In the event that a student who has been proved to be cheating by any means or to assist another student in cheating, the student concerned is subject to receiving a zero for the examination mark and a major offence.
2. Students should not bring mobile phones or any electronic devices that have text displaying function to the examination venue. If a student is found to have the above mentioned items during examination, the student will receive a minor offence.
3. Students should use pencils for doing multi-choice questions; otherwise 20% of the total score of that part will be deducted.
4. Students should use the calculators that have been pad-printed with the “H.K.E.A. APPROVED” / “H.K.E.A.A. APPROVED” label, or else they risk a 20% of mark deduction as a penalty. The same penalty will be applied to the students who stick any unapproved labels on the calculators or/and write anything on the back of the calculators.
5. If the Education Bureau (EDB) announces class suspension on the examination day, the subject scheduled will be assessed on the day after the examination period. The make-up examination will last for 3 days. If the class suspension lasts for four days or more, the related subject(s) examination will be cancelled.
6. Students who are required to undergo a compulsory COVID-19 test and are still waiting for the test results, should stay at home from school and will be exempted from taking the related subject(s) examination.
7. During the examination period, students should arrive school before 8:05 am.
8. During the examination period, students should go home immediately after dismissal to do the revision.
9. Please refer to page 11 of the Student Handbook for further examination rules and regulations.

Yours faithfully,

Principal of Lock Tao Secondary School

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Reference No.:056B/21-22

To Principal:

Secondary 4 to 5 First Term Examination and Matters related to Promotion & Retention

I am the parent/guardian of _____ (Name) of Class ____ (Class No.: ____).
I acknowledge reading the notice on the “Secondary 4 to 5 First Term Examination and Matters related to Promotion & Detention.

Name of parent / guardian : _____

Signature of parent/ guardian : _____

Date : _____

2nd November 2021

Dear Parents / Guardians:

Promotion and Retention (Secondary 4 to 5)

As to encourage students to work hard, establish good study habits and to enhance students' academic performance, I hereby reaffirm the criteria for retention to the students and parents: poor performance*, often absent without any valid reason and poor conduct. The school will consider not to promote the students and the students will be retained.

*Students with poor academic performance are required to sit for a make-up examination.

Details are as follows:

Selection criteria	20% of students in the form with the lowest academic results of the whole academic year
Subjects	Chinese, English, Mathematics and Citizenship and Society Development(S4) / Liberal Studies(S5)
Date	End of June to early of July (Tentative)
Promotion criteria	1. Annual average examination marks: 30% 2. Make-up examination marks: 60% 3. Conduct: 10%

I hope you will encourage your children to prepare for the examination so they can obtain good results.

Yours faithfully,

Principal of Lock Tao Secondary School

Lock Tao Secondary School
First Term Examination 2021-2022
Timetable
Secondary Four
(Non-Chinese Speaking Student)

Date	Time	Subject	Venue
24 - 11 - 2021 [Wednesday]	8:30 - 9:45	*English Language 1	Hall
	10:15 - 11:15	English Language 2	
25 - 11 - 2021 [Thursday]	8:30 - 9:55	Chinese Language 4 (GCSE) Writing	Room 401
	10:30 - 12:00	Chinese Language 2 (GCSE) Speaking	
26 - 11 - 2021 [Friday]	8:30 - 9:15	Chinese Language 1 (GCSE) Listening and Understanding	Room 401
	9:45 - 10:50	Chinese Language 3 (GCSE) Reading and Understanding	
29 - 11 - 2021 [Monday]	8:30 - 10:00	Information and Communication Technology	Room 302
30 - 11 - 2021 [Tuesday]	Revision		
01 - 12 - 2021 [Wednesday]	8:30 - 9:45	Mathematics 1	Room 302
	10:15 - 11:15	Mathematics 2	
02 - 12 - 2021 [Thursday]	8:30 - 9:45	*English Language 3 (Listening)	Hall
	10:15 - 11:15	English Language 4 (Speaking)	Preparation Room : 401
03 - 12 - 2021 [Friday]	8:30 - 10:30	Citizenship and Society Development	Room 302
06 - 12 - 2021 [Monday]	Revision		
07 - 12 - 2021 [Tuesday]	8:30 - 10:00	Business, Accounting and Financial Studies	Room 302

*** When sitting for examinations of the English Language, students should queue up in the playground 20 minutes before the start of examination.
(In case of rain, students should queue up in the covered playground.)**

Lock Tao Secondary School
First Term Examination 2021-2022
Secondary 4
English Language Paper 4 (Speaking)

Class 4AB

Date: 2 December 2021

Please arrive at the Preparation Room (Rm 401) 10 minutes before the examination time

No.	Name		Prep Time	Exam Time	Teacher
1	CHAN NOK	陳諾	10:05am	10:15am-10:25am	Mr. Lam Room 402
2	CHAN TSZ KIN	陳子健			
3	CHEN BIN	陳斌			
4	CHEN HO KIT	陳灝傑			
5	CHEUNG KA YAN	張嘉欣	10:15am	10:25am-10:35am	Mr. Lam Room 402
6	CHOW WAI YAM	周煒荳			
7	COU TSZ SHING	曹孜成			
8	FOK PAK CHUEN	霍伯川			
9	GU XIN	谷鑫	10:25am	10:35am-10:45am	Mr. Lam Room 402
10	HUANG QING BEN	黃擎奔			
11	HUANG SIU LING	黃筱鈴			
12	IP WING SUM	葉穎心			
13	LAI TIN YU	賴天裕	10:35am	10:45am-10:55am	Mr. Lam Room 402
14	LAU SZE YAN	劉施欣			
15	LEUNG KA HO	梁家皓			
16	LI YUEN KI	李婉淇			
17	LIM MING CHUEN	林銘銓	10:45am	10:55am-11:05am	Mr. Lam Room 402
18	LO WAI HO	盧偉豪			
19	MAI SI XUAN	麥思璇			
20	NG CHEUK HIM	伍綽謙			
21	NG MAN TIK	吳文迪	10:15am	10:25am-10:35am	Ms. Cheung Room 307
22	NG TSZ HIN	吳梓軒			
23	PAK TSZ CHING	白梓晴			
24	TSE WING YAN	謝穎欣			
25	WANG YUNG KIT	王鏞杰	10:25am	10:35am-10:45am	Ms. Cheung Room 307
26	WONG CHI YU	黃智榆			
27	WONG HOI LUN	王凱麟			
28	WU JIANRONG	吳鍵榮			
29	XU KAM SHING	許錦城	10:35am	10:45am-10:55am	Ms. Cheung Room 307
30	ZHANG CHUN HEI	張俊熹			
31	ZOU QIZHEN	鄒其綦			
4B10	LAM CHUN YAU	林俊佑			

Lock Tao Secondary School
First Term Examination 2021-2022
Secondary 4
English Language Paper 4 (Speaking)

Class 4B

Date: 2 December 2021

Please arrive at the Preparation Room (Rm 401) 10 minutes before the examination time.

No.	Name		Prep Time	Exam time	Teacher
1	CHEUNG WING YIU	張詠瑤	10:05am	10:15am-10:25am	Ms. Tam Room 403
2	CHU MAN TO HERMEN	朱文滔			
3	CHUNG SHUN	鍾舜			
4	HUI HIU YAN	許曉恩			
5	IP TIN YAN	葉天恩	10:15am	10:25am-10:35am	Ms. Tam Room 403
6	IQBAL SABAH	莎芭			
12	LAM TSZ CHING	林芷晴			
19	MOHAMMAD ATTIA MOHAMMAD	莫翰麥			
11	LAM TIN LONG	林天朗	10:25am	10:35am-10:45am	Ms. Tam Room 403
7	JASANVEER KAUR	(謝詩蘊)			
8	JASLEEN KAUR	(謝詩蓮)			
13	LEE TSZ YIN	李子賢			
14	LEUNG CHEUK TING MATTHEW	梁焯庭	10:35am	10:45am-10:55am	Ms. Tam Room 403
15	LEUNG HO CHEUK	梁浩綽			
16	LI HONG CHUN	李康震			
17	LO CHEUK TO	羅綽濤			
18	MA TSZ TIM	馬梓添	10:45am	10:55am-11:05am	Ms. Tam Room 403
20	SHEN SIYI	沈思怡			
21	YIU PAK YIN	姚栢賢			
22	LEUNG CHUN HO	梁俊顥			
10	LAM CHUN YAU	林俊佑	10:35am	10:45am-10:55am	Ms. Cheung
9	KHABIB ULLAH	蒙胡拉	10:25am	10:35am-10:45am	Mr. Wong

Lock Tao Secondary School
First Term Examination 2021-2022
Secondary 4
English Language Paper 4 (Speaking)

Class 4BC

Date: 2 December, 2021

Please arrive at the Preparation Room (Rm 401) 10 minutes before the examination time.

No.	Name		Prep Time	Exam Time	Teacher
1	CHAN LOK	陳洛	10:05am	10:15am-10:25am	Mr. Wong Room 301
2	CHENG YAN KIU	鄭恩喬			
3	CHEUNG YIU HEI	張耀熹			
4	DANG TSZ HIN	鄧梓軒			
5	HON WING YAN	韓穎欣	10:15am	10:25am-10:35am	Mr. Wong Room 301
6	LAM MAN YIN	林敏賢			
7	LIU LONG YIN	廖朗然			
8	LIU TSZ YU	廖祉瑜			
9	PANG MAN LEE	彭文琍	10:25am	10:35am-10:45am	Mr. Wong Room 301
10	SIU SHUN HIM	邵淳謙			
11	SIU YIU	蕭堯			
4B 9	KHABIB ULLAH	蒙胡拉			
12	WONG DEREK	黃喆	10:35am	10:45am-10:55am	Mr. Wong Room 301
13	WONG LOK YAN	黃樂恩			
14	WONG WING NOK	黃永諾			
15	WU KA YAN	吳嘉欣	10:45am	10:55am-11:05am	Mr. Wong Room 301
16	WU YATING	吳雅婷			
17	YIP KA WING	葉家榮			