



7<sup>th</sup> November, 2023

Dear Parents / Guardians:

**Secondary 1 to 3 First Term Examination**

Secondary one to three first term examination for the academic year 2023-2024 will be held from 27<sup>th</sup> November, 2023 to 5<sup>th</sup> December, 2023. You are advised to pay attention to the following points and encourage your children to prepare for the examination so they can obtain good results.

1. The purpose of the examination is to assess the ability of the students in different subjects. In the event that a student who has been proved to be cheating by any means or to assist another student in cheating, the student concerned is subject to receiving a zero for the examination mark and a major offence.
2. Students should not bring mobile phones or any electronic devices that have text displaying function to the examination venue. If a student is found to have the above mentioned items during examination, the student will receive a minor offence.
3. The calculators used in examination should bear the label "HKEAA approved".
4. If the Education Bureau (EDB) announces class suspension on the examination day, the subject scheduled will be assessed on the day after the examination period. The make-up examination will last for 3 days. If the class suspension lasts for four days or more, the related subject(s) examination will be cancelled.
5. During the examination period, students should arrive school before 8:05 am.
6. During the examination period, students should go home immediately after dismissal to do the revision.
7. Please refer to page 12 of the Student Handbook for further examination rules and regulations.

Yours faithfully,

Principal of Lock Tao Secondary School

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**Reference No.:067A/23-24**

To Principal:

**Secondary 1 to 3 First Term Examination**

I am the parent/guardian of \_\_\_\_\_ (Name) of Class \_\_\_\_ (Class No.: \_\_\_\_ ).  
I acknowledge reading the notice on the "Secondary 1 to 3 First Term Examination".

Name of parent / guardian : \_\_\_\_\_

Signature of parent/ guardian : \_\_\_\_\_

Date : \_\_\_\_\_



樂道中學

LOCK TAO SECONDARY SCHOOL

Reference No.:068/23-24

7<sup>th</sup> November, 2023

Dear Parents / Guardians:

### **Promotion and Retention**

As to encourage students to work hard, establish good study habits and to enhance students' academic performance, I hereby reaffirm the criteria for retention to the students and parents: poor performance, often absent without any valid reason and poor conduct. The school will consider not to promote the students and the students will be retained.

I hope you will encourage your children to prepare for the examination so they can obtain good results.

Yours faithfully,

Principal of Lock Tao Secondary School

**Lock Tao Secondary School**  
**First Term Examination 2023 - 2024**  
**Timetable**  
**Secondary Two**  
**(Non-Chinese Speaking Student)**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Venue</b>	
<b>27 - 11 - 2023</b> 〔 Monday 〕	<b>8:30 - 9:30</b>	<b>English Language 1</b>	<b>2B: Room 101</b>	
	<b>10:00 - 11:00</b>	<b>English Language 2</b>		
<b>28 - 11 - 2023</b> 〔 Tuesday 〕	<b>8:30 - 9:30</b>	<b>Mathematics 1</b>		
	<b>10:00 - 10:45</b>	<b>Mathematics 2</b>		
<b>29 - 11 - 2023</b> 〔 Wednesday 〕	<b>8:30 - 9:30</b>	<b>Chinese Language 1</b>		
	<b>10:00 - 11:15</b>	<b>Chinese Language 2</b>		
<b>30 - 11 - 2023</b> 〔 Thursday 〕	<b>8:30 - 9:45</b>	<b>Life and Society</b>		
	<b>10:15 - 11:45</b>	<b>English Language 4 (Speaking) (E1)</b>		<b>Room 201</b>
	<b>10:15 - 11:40</b>	<b>English Language 4 (Speaking) (E2)</b>		<b>Room 101</b>
	<b>10:15 - 11:05</b>	<b>English Language 4 (Speaking) (E3)</b>		<b>Room 102</b>
<b>01 - 12 - 2023</b> 〔 Friday 〕	<b>8:30 - 9:15</b>	<b>Chinese History</b>	<b>2B: Room 101</b>	
	<b>10:00 - 11:00</b>	<b>English Language 3 (Listening)</b>		
<b>04 - 12 - 2023</b> 〔 Monday 〕	<b>8:30 - 9:30</b>	<b>Technology Education</b>		
<b>05 - 12 - 2023</b> 〔 Tuesday 〕	<b>8:30 - 9:30</b>	<b>Science</b>	<b>CN: Room 103</b>	
	<b>10:00 - 10:30</b>	<b>Chinese Language 3 (Listening)</b>		
	<b>10:35 - 10:55</b>	<b>Putonghua (Listening)</b>		