

Reference No.: 075/25-26

10th November, 2025

Dear Parents / Guardians,

Change to Winter School Uniform

Our school will officially switch to the winter school uniform on 1st December, 2025 (Monday). If the weather suddenly turns cold between 17th November and 28th November, 2025, students are allowed to switch to the winter uniform during this transition period. Additionally, the school has the following items for purchase in the school office: School ties (\$ 29.50 each), Waist belts for skirts (\$ 11.50 each) and School badges for shirts (\$ 4.60 each).

We kindly ask parents to remind their children to wear the proper winter uniform on 1st December, 2025 when returning to school.

1 December, 2025 when returning to behoof.	
Yours faithfully,	
Principal of Lock Tao Secondary Scho	ol
⊁Reference No.: 075/2	
To Principal,	
Change to Winter School Uniform	
I am the parent/guardian of () of Class acknowledge that I have read and understood the notice regarding "Change to Winter School Uniform".	
Name of parent / guardian :	
Signature of parent / guardian :	
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