



8<sup>th</sup> November, 2022

Dear Parents / Guardians:

**Secondary 4 to 5 First Term Examination and Matters related to Promotion & Retention**

Secondary four to five first term examination for the academic year 2022-2023 will be held from 23<sup>rd</sup> November, 2022 to 6<sup>th</sup> December, 2022. You are advised to pay attention to the following points and encourage your children to prepare for the examination so they can obtain good results.

1. The purpose of the examination is to assess the ability of the students in different subjects. In the event that a student who has been proved to be cheating by any means or to assist another student in cheating, the student concerned is subject to receiving a zero for the examination mark and a major offence.
2. Students should not bring mobile phones or any electronic devices that have text displaying function to the examination venue. If a student is found to have the above mentioned items during examination, the student will receive a minor offence.
3. Students should use pencils for doing multi-choice questions; otherwise 20% of the total score of that part will be deducted.
4. Students should use the calculators that have been pad-printed with the “H.K.E.A. APPROVED” / “H.K.E.A.A. APPROVED” label, or else they risk a 20% of mark deduction as a penalty. The same penalty will be applied to the students who stick any unapproved labels on the calculators or/and write anything on the back of the calculators.
5. If the Education Bureau (EDB) announces class suspension on the examination day, the subject scheduled will be assessed on the day after the examination period. The make-up examination will last for 3 days. If the class suspension lasts for four days or more, the related subject(s) examination will be cancelled.
6. If a student is a “person subject to compulsory testing” under the Regulation, the student concerned must undergo COVID-19 test during the specified period according to the testing notice. They must follow the testing notices to undergo nucleic acid tests. While awaiting the results, the students should undergo RAT. If the RAT result is negative, they can return to school for examination (including the day of testing).
7. During the examination period, students should arrive school before 8:05 am.
8. During the examination period, students should go home immediately after dismissal to do the revision.
9. Please refer to page 11 of the Student Handbook for further examination rules and regulations.

Yours faithfully,

Principal of Lock Tao Secondary School

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**Reference No.:079B/22-23**

To Principal:

**Secondary 4 to 5 First Term Examination and Matters related to Promotion & Retention**

I am the parent/guardian of \_\_\_\_\_ (Name) of Class \_\_\_\_ (Class No.: \_\_\_\_ ).  
I acknowledge reading the notice on the “Secondary 4 to 5 First Term Examination and Matters related to Promotion & Detention.

Name of parent / guardian : \_\_\_\_\_

Signature of parent/ guardian : \_\_\_\_\_

Date : \_\_\_\_\_

**Lock Tao Secondary School**  
**First Term Examination 2022 - 2023**  
**Timetable**  
**Secondary Four**  
**(Non-Chinese Speaking Student)**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Venue</b>
23 - 11 - 2022 〔 Wednesday 〕	8:30 - 9:15	Chinese Language 1 (GCSE) Listening and Understanding	Room 308
	9:45 - 11:10	Chinese Language 4 (GCSE) Writing	
24 - 11 - 2022 〔 Thursday 〕	8:30 - 9:45	English Language 3 ( Listening )	Room 302
	10:15 - 11:20	Chinese Language 3 (GCSE) Reading and Understanding	
25 - 11 - 2022 〔 Friday 〕	<b>Revision</b>		
28 - 11 - 2022 〔 Monday 〕	8:30 - 10:00	Information and Communication Technology	Room 302
		Chemistry	Room 303
29 - 11 - 2022 〔 Tuesday 〕	8:30 - 9:45	English Language 1	Room 302
	10:15 - 11:15	English Language 2	
	11:45 - 12:35	English Language 4 ( Speaking )	Preparation Room : 301
30 - 11 - 2022 〔 Wednesday 〕	<b>Revision</b>		
01 - 12 - 2022 〔 Thursday 〕	8:30 - 9:45	Mathematics 1	Room 302
	10:15 - 11:15	Mathematics 2	
02 - 12 - 2022 〔 Friday 〕	<b>Revision</b>		
05 - 12 - 2022 〔 Monday 〕	8:30 - 10:30	Citizenship and Society Development	Room 302

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Venue</b>
<b>06 - 12 - 2022</b> [ <b>Tuesday</b> ]	<b>8:30 - 10:00</b>	<b>Business, Accounting and Financial Studies</b>	<b>302 室</b>
		<b>Biology</b>	<b>303 室</b>

**Lock Tao Secondary School**  
**First Term Examination 2022-2023**  
**Secondary 4**  
**English Language Paper 4 (Speaking)**

**Class: 4B**

**Date: 29<sup>th</sup> November, 2022**

**Please arrive at the Preparation Room (Rm 301) 10 minutes before the examination time.**

<b>Cls No.</b>	<b>Name in Eng.</b>	<b>Name in Chin.</b>	<b>Prep Time</b>	<b>Exam Time</b>
1	BASHARAT ANNIQA KYREN		11:45	11:55-12:05
2	BIBI SIDRA	薛雅	11:55	12:05-12:15
3	CHAN HO TSUN	陳顥峻	12:15	12:25-12:35
4	CHEN KAI YAM	陳錯鑫	12:05	12:15-12:25
5	CHO CHING HEI	曹淨希	12:05	12:15-12:25
6	CHOW SZE HANG	鄒思行	11:45	11:55-12:05
7	HUSSAIN ADEEL	(何迪賢)	11:45	11:55-12:05
8	IRAWAN PAAK MAN	司徒珀文	12:05	12:15-12:25
9	LAU HO PAN	劉浩斌	12:05	12:15-12:25
10	LIMBU KAMRAN		11:45	11:55-12:05
11	LIN WAI KIT	林偉杰	12:05	12:15-12:25
12	MA CHIT YAN	馬哲人	11:45	11:55-12:05
13	MAK KA CHUN	麥家晉	11:55	12:05-12:15
14	MIRAB IRFAN	陳美玲	11:55	12:05-12:15
15	NASAR MUHAMMAD AWWAB KHAN	簡輝	12:05	12:15-12:25
16	NAUSHERWAN		11:55	12:05-12:15
17	PUN SHUE SANG	潘澍生	11:55	12:05-12:15
18	TAM KWAI YU	譚桂瑜	11:55	12:05-12:15
19	TAM LOK SZE	譚諾詩	11:55	12:05-12:15
20	TAM SUM YU	譚心瑜	11:45	11:55-12:05
21	WONG CHEUNG HOI	王長凱	11:55	12:05-12:15
22	WONG TIN YAN	黃天恩	12:05	12:15-12:25
23	WU CHENGEN	吳成恩	12:05	12:15-12:25
24	YAU KAI CHUN	邱启晋	12:05	12:15-12:25
25	ZHOU KA KIN	周嘉健	12:05	12:15-12:25



樂道中學

LOCK TAO SECONDARY SCHOOL

Reference No.:081/22-23

8<sup>th</sup> November, 2022

Dear Parents / Guardians:

**Promotion and Retention (Secondary 4 to 5)**

As to encourage students to work hard, establish good study habits and to enhance students' academic performance, I hereby reaffirm the criteria for retention to the students and parents: poor performance\*, often absent without any valid reason and poor conduct. The school will consider not to promote the students and the students will be retained.

\*Students with poor academic performance are required to sit for a make-up examination.

Details are as follows:

Selection criteria	20% of students in the form with the lowest academic results of the whole academic year
Subjects	Chinese, English, Mathematics and Citizenship and Society Development
Date	End of June to early of July (Tentative)
Promotion criteria	1. Annual average examination marks: 30% 2. Make-up examination marks: 60% 3. Conduct: 10%

I hope you will encourage your children to prepare for the examination so they can obtain good results.

Yours faithfully,

Principal of Lock Tao Secondary School