



8<sup>th</sup> November, 2022

Dear Parents / Guardians:

**Secondary 4 to 5 First Term Examination and Matters related to Promotion & Retention**

Secondary four to five first term examination for the academic year 2022-2023 will be held from 23<sup>rd</sup> November, 2022 to 6<sup>th</sup> December, 2022. You are advised to pay attention to the following points and encourage your children to prepare for the examination so they can obtain good results.

1. The purpose of the examination is to assess the ability of the students in different subjects. In the event that a student who has been proved to be cheating by any means or to assist another student in cheating, the student concerned is subject to receiving a zero for the examination mark and a major offence.
2. Students should not bring mobile phones or any electronic devices that have text displaying function to the examination venue. If a student is found to have the above mentioned items during examination, the student will receive a minor offence.
3. Students should use pencils for doing multi-choice questions; otherwise 20% of the total score of that part will be deducted.
4. Students should use the calculators that have been pad-printed with the “H.K.E.A. APPROVED” / “H.K.E.A.A. APPROVED” label, or else they risk a 20% of mark deduction as a penalty. The same penalty will be applied to the students who stick any unapproved labels on the calculators or/and write anything on the back of the calculators.
5. If the Education Bureau (EDB) announces class suspension on the examination day, the subject scheduled will be assessed on the day after the examination period. The make-up examination will last for 3 days. If the class suspension lasts for four days or more, the related subject(s) examination will be cancelled.
6. If a student is a “person subject to compulsory testing” under the Regulation, the student concerned must undergo COVID-19 test during the specified period according to the testing notice. They must follow the testing notices to undergo nucleic acid tests. While awaiting the results, the students should undergo RAT. If the RAT result is negative, they can return to school for examination (including the day of testing).
7. During the examination period, students should arrive school before 8:05 am.
8. During the examination period, students should go home immediately after dismissal to do the revision.
9. Please refer to page 11 of the Student Handbook for further examination rules and regulations.

Yours faithfully,

Principal of Lock Tao Secondary School

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Reference No.:079B/22-23

To Principal:

**Secondary 4 to 5 First Term Examination and Matters related to Promotion & Retention**

I am the parent/guardian of \_\_\_\_\_ (Name) of Class \_\_\_\_ (Class No.: \_\_\_\_ ).  
I acknowledge reading the notice on the “Secondary 4 to 5 First Term Examination and Matters related to Promotion & Detention.

Name of parent / guardian : \_\_\_\_\_

Signature of parent/ guardian : \_\_\_\_\_

Date : \_\_\_\_\_

**Lock Tao Secondary School**  
**First Term Examination 2022-2023**  
**Timetable**  
**Secondary Five**  
**(Non-Chinese Speaking Student)**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Venue</b>
<b>23 - 11 - 2022</b> 〔 Wednesday 〕	<b>8:30 - 10:00</b>	<b>English Language 1</b>	<b>Room 402</b>
	<b>10:30 - 12:00</b>	<b>English Language 2</b>	
<b>24 - 11 - 2022</b> 〔 Thursday 〕	<b>8:30 - 9:15</b>	<b>Chinese Language 1 (GCSE)</b> <b>Listening and Understanding</b>	<b>Room 308</b>
	<b>9:45 - 10:50</b>	<b>Chinese Language 3 (GCSE)</b> <b>Reading and Understanding</b>	
	<b>11:20 - 12:45</b>	<b>Chinese Language 4 GCSE)</b> <b>Writing</b>	
<b>25 - 11 - 2022</b> 〔 Friday 〕	<b>8:30 - 10:15</b>	<b>Business, Accounting and</b> <b>Financial Studies</b>	<b>Room 302</b>
<b>28 - 11 - 2022</b> 〔 Monday 〕	<b>8:30 - 10:30</b>	<b>English Language 3</b> <b>(Listening and Integrated Skills)</b>	<b>Room 402</b>
<b>29 - 11 - 2022</b> 〔 Tuesday 〕	<b>Revision</b>		
<b>30 - 11 - 2022</b> 〔 Wednesday 〕	<b>8:30 - 10:30</b>	<b>Citizenship and Society Development</b>	<b>Room 402</b>
	<b>11:00 - 12:15</b>	<b>English Language 4 ( Speaking )</b>	<b>Preparation</b> <b>Room : 301</b>
<b>01 - 12 - 2022</b> 〔 Thursday 〕	<b>Revision</b>		
<b>02 - 12 - 2022</b> 〔 Friday 〕	<b>8:30 - 10:30</b>	<b>Information and Communication</b> <b>Technology</b>	<b>Room 304</b>
<b>05 - 12 - 2022</b> 〔 Monday 〕	<b>Revision</b>		
<b>06 - 12 - 2022</b> 〔 Tuesday 〕	<b>8:30 - 10:30</b>	<b>Mathematics 1</b>	<b>Room 402</b>
	<b>11:00 - 12:15</b>	<b>Mathematics 2</b>	

**Lock Tao Secondary School**  
**First Term Examination 2022-2023**  
**Secondary 5**  
**English Language Paper 4 (Speaking)**

**Class: 5B**

**Date: 30<sup>th</sup> November, 2022**

**Please arrive at the Preparation Room (Rm 301) 10 minutes before the examination time.**

<b>Cls No.</b>	<b>Name in Eng.</b>	<b>Name in Chin.</b>	<b>Prep Time</b>	<b>Exam Time</b>
1	CHEUNG WING YIU	張詠瑤	11:20	11:30-11:45
2	CHU MAN TO HERMEN	朱文滔	11:35	11:45-12:00
3	CHUNG SHUN	鍾舜	11:20	11:30-11:45
4	HUI HIU YAN	許曉恩	11:20	11:30-11:45
5	IP TIN YAN	葉天恩	11:05	11:15-11:30
6	IQBAL SABAH	莎芭	11:05	11:15-11:30
7	JASANVEER KAUR		11:20	11:30-11:45
8	JASLEEN KAUR		11:35	11:45-12:00
9	KHABIB ULLAH	蒙胡拉	11:35	11:45-12:00
10	LAM CHUN YAU	林俊佑	11:35	11:45-12:00
11	LAM TIN LONG	林天朗	11:20	11:30-11:45
12	LAM TSZ CHING	林芷晴	11:50	12:00-12:15
13	LEE TSZ YIN	李子賢	11:20	11:30-11:45
14	LEUNG CHEUK TING MATTHEW	梁焯庭	11:05	11:15-11:30
15	LEUNG CHUN HO	梁俊顥	11:35	11:45-12:00
16	LEUNG HO CHEUK	梁浩綽	11:35	11:45-12:00
17	LI HONG CHUN	李康震	10:50	11:00-11:15
18	LO CHEUK TO	羅綽濤	10:50	11:00-11:15
19	MA TSZ TIM	馬梓添	10:50	11:00-11:15
20	MOHAMMAD ATTIA MOHAMMAD	莫翰麥	11:20	11:30-11:45
21	SHEN SIYI	沈思怡	11:05	11:15-11:30
22	YIP KA YAN	葉嘉欣	10:50	11:00-11:15
23	YIU PAK YIN	姚栢賢	11:35	11:45-12:00



樂道中學

LOCK TAO SECONDARY SCHOOL

Reference No.:081/22-23

8<sup>th</sup> November, 2022

Dear Parents / Guardians:

**Promotion and Retention (Secondary 4 to 5)**

As to encourage students to work hard, establish good study habits and to enhance students' academic performance, I hereby reaffirm the criteria for retention to the students and parents: poor performance\*, often absent without any valid reason and poor conduct. The school will consider not to promote the students and the students will be retained.

\*Students with poor academic performance are required to sit for a make-up examination.

Details are as follows:

Selection criteria	20% of students in the form with the lowest academic results of the whole academic year
Subjects	Chinese, English, Mathematics and Citizenship and Society Development
Date	End of June to early of July (Tentative)
Promotion criteria	1. Annual average examination marks: 30% 2. Make-up examination marks: 60% 3. Conduct: 10%

I hope you will encourage your children to prepare for the examination so they can obtain good results.

Yours faithfully,

Principal of Lock Tao Secondary School